

VERITAS Enterprise Vault™ Discovery Accelerator

RAPID SEARCH AND DISCOVERY OF EMAIL FOR LITIGATION SUPPORT

Enterprise Vault™ Discovery Accelerator gives your organization efficient, low-cost content archiving of all email and attachments (internal and external) plus a highly customizable means to automate and optimize the search and discovery process.

Centralized Email and Content Archiving to Optimize eDiscovery:

- Complete online (paper-free) discovery and marking of email, electronic files and unstructured content
- Cost-effective use of reviewers, such as paralegal, inside and outside counsels
- Avoidance of duplicate marking in overlapping cases
- Rapid target, search, review and discovery of all inbound/outbound messaging
- Audit, tracking & reporting to illustrate due diligence
- Non-modification of original email/files to ensure weight as evidence
- Retention of search results to support discovery on associated matters
- Controlled production of relevant items to external files

HOW IT WORKS

Superior Email and Content Archiving – Working seamlessly with Microsoft Exchange, Enterprise Vault software immediately archives and indexes all messages passing through Exchange and stores them in their original form (email and attachments) centrally into a journal archive on the Vault server – with no impact or intervention by users. Additional data sources can also be included in the discovery review process (e.g. File System, Public Folder or SharePoint information).

Simplified Electronic Discovery – Enterprise Vault Discovery Accelerator allows authorized reviewers (e.g. corporate litigation) to quickly target and pinpoint specific email when it's needed as part of litigation support, legal discovery or investigation. With no IT dependencies for locating email from backup,

Enterprise Vault Discovery Accelerator provides a high level of organization and structure to your email system and enables content to be quickly tracked, reviewed and marked for either lead counsel examination or court-ready production. This greatly reduces the cost of electronic discovery because relevant email can be easily searched, qualified and rapidly brought to the surface. The support of global marking schemes also means that you can avoid unnecessary duplication of review effort when discoveries overlap.

Never Settle without Context

Enterprise Vault Discovery Accelerator optimizes your Microsoft Exchange environment for rapid reviewing of large volumes of email. It reduces the load on IT and the reviewers while proactively giving your company the ability to control email for fast response to electronic discovery requests.

Enhance Processes and Productivity:

- Centralize Target Email – Store, archive and index email and attachments in journal archive.
- Quickly Search Archived Email – Web search tools make finding content easy.
- Review and Mark – Reviewers mark and annotate items according to the organization's defined marking scheme.
- Produce Email for Discovery – Export discoverable items for opposition/court-ready production.

PRODUCT FEATURES AND FUNCTIONALITY

Support for Litigation Involving Email:

- Incoming subpoena – legal discovery
- Specific legal case or HR investigation

Product Functionality:

- Fully managed legal review process
- Hierarchical review by a set of privileged reviewers/investigators
- Potential to target all email, internal and/or external
- Flexible searching to produce potentially admissible email
- Flexible marking schemes
- Production of items for disclosure
- Activity logging and report generation

THE REVIEW PROCESS

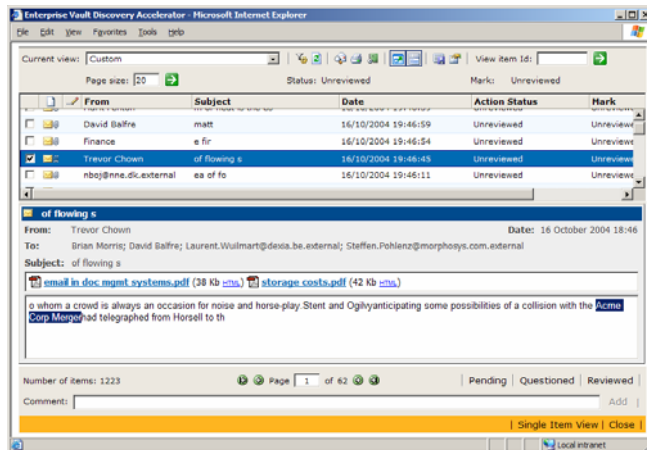


Figure 1 – Items can be reviewed in Discovery Accelerator and ‘marked’ as being relevant or not to the case in question.

The review process is central to the effectiveness of Discovery Accelerator. Figure 1 shows the review screen where multiple reviewers are assigned queues of information to review. Each of these queues are generated by the initial search and the reviewer ‘marks’ the item as being relevant to the search in hand or not relevant. The marks themselves can be permanently assigned to a message. This means that if a message was to appear in another review process it can be pre-sorted into the ‘spam email’ queue for example.

At any time during this review process a more senior reviewer can check the effectiveness of the operation by reviewing all messages with a similar mark, and this action, like all actions in Discovery Accelerator, is fully audited.

THE END GOAL – PRODUCTION

Once you are happy that you have successfully reviewed all items that you have ‘discovered’, Discovery Accelerator then automates the production of the relevant items, ready for disclosure to the body demanding the information. Through the flexible options within Discovery Accelerator you can produce all items in a variety of formats, or indeed select items with specific marks for disclosure.

PRODUCT BENEFITS

- Reduces the cost of a single discovery by allowing multiple users to work together in an effective manner to produce the information that a Chief Legal Council or Compliance Officer needs.
- Creates a standard method of performing all future discovery activities in a cost-effective manner.
- Allows you to further exploit the information you have already stored in Enterprise Vault.
- Presents information from a wide variety of sources (email, files systems or instant messaging) to increase the effectiveness of your compliance activities.
- Becomes a critical element of you compliance or risk management activities

Be Prepared – Legal discovery is a fact of corporate life and deleting email does not protect but can immediately implicate.

Be Proactive – The time to engage the tools you need to protect your enterprise and minimize expensive discovery cost is before the subpoena hits.

Be Practical – If the email was sent, someone will discover it. Don’t let it be your opposition!

Be Positioned – Corporations bear accountability for the production of all electronic information requests and for preserving and retaining all relevant email requested.

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